**Preliminary Agenda for:**

**MNT Professional Development Team Meeting**

**12-17-2020**

* Who’s here?
* Housekeeping - Team Organizational Stuff:
	+ PD Team web presence: MNTeSIG and MNT-EC
	+ Upcoming Next Two Meetings - 3:30 PM ET start time Thursday : January 21, Feb 18
	+ Mark your calendars now for 2021 MNT PD Team -- 3rd Thursday each month at 3:30 PM –
* Develop MNT-EC Year 1 Plan
	+ What will we do? Who will do it? When will it be done? How will it be done? What resources will we need? Etc.
	+ NOTE: We’ll start with what we know and modify.
	+ NOTE 2: We’ll build off the Team Objective and Upper level Activities that we put together in September:
		- MNT PD Objective:
			* **Identify**, **disseminate** as well as to **deliver** professional development (as appropriate) to enhance knowledge, skills, and abilities so that faculty will **integrate** existing as well as new information about MNT techniques and trends into courses and programs.
		- MNT PD Activities:
			* Facilitate and support MNT faculty workshops, webinars and professional conferences
			* Organize hands-on laboratory education
* Review of upcoming know MNT PD Offerings
	+ Webinar(s)
	+ Workshops:
	+ K-12 PD – Any known offerings?
	+ Other known PD Offerings
* MNT-EC PD funding for Summer Update - Jared or Billie
* Reminder of any other Upcoming MNT Events:
	+ Anything else??
* Future Discussion Items or Perhaps Task Force
	+ MNT Program development case studies for 2 year Eng Techs
	+ Listing and Vetting of MNT PD Offerings / Opportunities (eg MIT, RTNN) (see 9-17 MNT PD Meeting notes from RKE issued on 9-23-20)
		- Possibly use Deb’s Eval rubric
		- Anyone willing to lead / serve on a task force to get this moving?
	+ K-12 PD ??
	+ If anyone has topic suggestions contact Jim or Bob.
* AGAIN --- For Your Calendars:    Next Proposed MNT PD Team Meetings –
	+ Thursday January 21 @ 3:30 PM ET
	+ Thursday February 18 @ 3:30 PM ET
	+ 3rd Thursday of each month at 3:30 PM ET throughout 2021